



Letter No...171..... BC

DT.03.07.2025

**Co-curricular Activities for the session 2025 – 2026**

1	Higher Secondary School Officer In-Charge & Vice-Principal	Prof. Niranjan Routray
2	Administrative Bursar- I	Dr. Sashi Bhushan Mohapatra
3	Administrative Bursar- II	Dr. Sailendra Chandra Deo
4	Academic Cell :- Academic Bursar-I Academic Bursar-II Associate	Dr. Saroj Kumar Sahu Capt. Gurubari Sahoo Sri Sukanta Kumar Mohapatra Time Table I/C (Ex-officio) Library I/C (Ex-officio)
5	Secretary Staff Council	Prof. Niranjan Routray
6	Accounts Bursar - I	Sri Jugal Kishore Mandal
7	Accounts Bursar -II	Dr. Nirakar Prasad Samantray
8	Co-ordinator IDP Dy. Co-ordinator IDP	Prof. Niranjan Routray Sri K.M. Subhashish Jena
9	IQAC(Internal Quality Assurance Cell) & NAAC Co-ordinator Members	Dr. Sashi Bhushan Mohapatra  The Chairperson, Governing Body Principal(Ex-Officio) Academic Bursars(Ex-Officio) Accounts Bursars(Ex-Officio) Vice-Principal (Ex-Officio) Controller of Examination(Ex-Officio) Prof. I/C – UGC Mrs. Subhashree Das Sri Sukanta Mohapatra Dr. Lina Rani Pradhan
10	Admission Cell Co-Ordinator	Dr.Sailendra Chandra Deo
	Help Desk	DEo +3 & DEO +2
11	(A) +2 e-admission (Prof. I/C) Associate Member (B) +3 e-admission (Prof. I/C) Associate Member (C) P.G e-admission (Prof. I/C)	Dr. Sandhy Rani Mohanty Sri Tusar Ranjan Naik Dr. Shreekanta Dash Dr. Sanghamitra Bhutia Dr. Nirakar Prasad Samantray
12.	H.S.S. (+2) Co-ordinator Exam. Cell Associate Member	Dr. Saroj Kumar Sahu Sri Muktipada Panda Sri Ashish Kumar Padhi Sri Sujit Kumar Sahoo Sri Ranjit Kumar Rout
13.	Post Graduate Council Co-ordinator Members	Dr. Sashi Bhusan Mohapatra Vice-Principal(Ex-Officio) Academic Bursars(Ex-Officio) All H.O.D. (Ex-Officio) Sri Sukanta Kumar Mohapatra

14.	Prof. I/C Library Associate Member	Sri Joginatha Mallick Sri Sukanta Mohapatra Mrs. Barsa Rani Dixit
15.	Prof. I/C Time Table Co-ordinator Associate Member	Sri Jugal Kishore Mandal Dr.Saroj Kumar Sahu Capt. Gurubari Sahoo
16.	Prof. I/C Scholarships Associate Member	Sri Mahadev Pradhan Miss Samiha Tabasum Miss Bishnupriya Pradhan Sri Rabi Narayan Pradhan
17.	Prof. I/C Career Counselling/ Student Information and Survey/ Teachers & Students Feedback/ Future Skill Enhancement	Sri Muktipada Panda Sri Tushar Ranjan Naik Miss S.S. Indurekha Nayak
18.	Prof. I/C Electrification/ Water Supply / Maintenance of PHD, Inverters & ACs etc.	Capt. Gurubari Sahoo Sri Ashish Kumar Padhi Sri Rabi Narayan Pradhan
19.	Planning & Budget Committee	Officer In-Charge H.S.S. Administrative Bursars Co-ordinator IDP Accounts Bursars Prof. I/C UGC/ NAAC Controller of Examinations Vice- President Students Welfare Prof. I/C Library Head Clerk Accountant
20	Maintenance of Web Site , Prof. I/C Xerox Machine, Computer Associates & Accessories, Wi-fi, Internet Service	Dr. Shreekanta Dash Sri Tusar Ranjan Naik Dr. Manas Ranjan Mohapatra Sri Asish Kumar Padhi
21.	Purchase Committee	Vice Principal Administrative Bursars Accounts Bursars Controller of Examinations Co-ordinator IDP Co-ordinator IQAC Head Clerk Accountant
22.	Prof. I/C Students Grievances & Disciplinary Committee	Vice Principal Administrative Bursars G.B Nominees Vice-President Students Welfare Dr. Sandhya Rani Mohanty Sri Chinmaya Kumar Tripathy Sri Asish Kumar Padhi Sri Niranjana Upadhyaya Sri Padarabinda Mohanty Sri Bhupati Bhusan Pradhan Sri Sujit Kumar Sahoo Sri Rabi Narayan Pradhan
23	Prof. I/C Anti-ragging Cell Associate Member	Mrs. Chinmayee Mishra Mrs. Subhashree Das Sri Naresh Kumar Behera

24	Prof. I/C Sexual Harassment Redressal Cell Associate Member	Mrs. Priyanka Behera Dr. Sanghamitra Bhutia Mrs B.Pritibanya Subhalaxmi Miss Liza Nayak
25	Editorial Board College Magazine Editor Associate Member	Dr. Sashi Bhushan Mohapatra Dr. Chinmaya Chirasundar Das Dr. Sasmita Das Sri Mahadev Pradhan Sri Niranjana Upadhyaya Sri Bibhuti Bhushan Hota
26	Prof. I/C. UGC Affairs Associate Member	Dr. Sandhya Rani Mohanty Dr. Lina Rani Pradhan Sri Tusar Ranjan Naik Sri Sukanta Kumar Mohapatra
27	Prof. I/C College Garden & campus Beautification Associate Member	Sri Joginath Mallick Sri Muktipada Panda Sri Rabinarayan Pradhan
28	R.T.I. & P.I.O. A.P.I.O.	Dr. Pradeep Kumar Debata Sri Naresh Kumar Behera
29	Prof. I/C Staff Common Room	Mrs Chinmayee Mishra Sri Anshuman Pradhan
30	NSS Programme Officer (+3 Boys) NSS Programme Officer (+3 Girls) NSS Programme Officer (+2 Boys)	Sri Joginath Mallick Miss Bishnupriya Pradhan Sri Prakash Chandra Pradhan
31	NCC SD Girls Coy Commander NCC SD Boys Coy Commander	Miss Sagarika Dash Capt. Gurubari Sahoo
32	Prof. I/C Youth Red Cross Councillors'	Mrs Saraswati Deuri Sri Rakesh Kumar Sahoo
33	Editorial Board, College Calendar	Prof. Niranjana Routray Dr. Sashi Bhushan Mohapatra Sri Ashish Kumar Padhi
34	College Commemoration Associate Members	All Bursars Sri Chinmaya Kumar Tripathy Sri Rabinarayan Pradhan
35	1. J. B. Hostel Superintendent Asst. Superintendent 2. SC/ST Boys Hostel, Superintendent Asst. Superintendent 3. RSD Ladies Hostel, Superintendent Asst. Superintendent Asst. Superintendent 4. Maa Charchika Chatra Nibas Superintendent Asst. Superintendent Asst. Superintendent 5. L.N. Modi Hostel, Superintendent Asst. Superintendent	Dr. Shreekantha Dash Sri Sujit Kumar Sahoo Sri K.M. Subhashish Jena Sri Ranjit Kumar Rout Mrs. Sachala Dei Mrs. Debasmita Rout Sri Chinmaya Kumar Tripathy  Dr. Sasmita Das Mrs. Jyotirmayee Padhi Miss Rojalin Mohanty Sri K.M. Subhashish Jena Sri Chinmaya Chittaranjan

36	Hostel Co-ordination Committee Chairman	Vice – Principal All Bursars All Superintendents Sri Rabinarayan Pradhan
37	Prof. I/C Prospectus Committee	All HODS All Bursars Prof. I/C Library
38	Prof. I/C Construction & Repair Committee Associate Members	Vice-Principal Administrative Bursars Account Bursars J.E (Technical Consultant) Block- II, Banki Capt. Gurubari Sahu Sri Ashish Kumar Padhi Sri Bhupati Bhusan Pradhan Sri Rabi Narayan Pradhan Sri Prasanta Kumar Tripathy
39	Advisor Students Welfare & Cultural Association / Society Associate Members	Dr. Sandhy Rani Mohanty Sri Joginath Mallik Sri Nirakar Prasad Samantray Sri Chinmaya Kumar Tripathy Sri Ashish Kumar Tripathy Sri Prakash Kumar Pradhan Sri Adaita Kumar Pradhan Sri Bhupati Bhusan Pradhan Sri Rabi Narayan Pradhan
40	Athletic Club Vice-President Associate Members	Dr. Sailendra Chandra Deo Sri Nirakar Prasad Samantray Mrs. Chinmayee Mishra Sri Adaita Pradhan Miss. Sagarika Dash Sri Rabi Narayan Pradhan
41	Day Scholars Association, Vice-President Associate	Sri Manoranjan Mishra Sri Arijeet Mishra
42	Science Society Vice-President Associates	Dr. Shreekanta Dash Mrs Binodini Panda Sri Manoranjan Sahoo
43	Commerce Society Vice-President Associates	Sri Jugal Kishore Mandal Mrs. Jaiminee Samal Sri Chinmaya Chittrajan
44	Odia Sahitya Samaj Vice-President Associates	Dr. Santosh Kumar Panda Sri Niranjan Upadhy Sri Chinmaya Kumar Tripathy
45	Sanskrit Sahitya Parisada , Vice-President Associates	Mrs. Sachala Dei Sri Mahesh Prasad Behera
46	Committee Chairman for Seminar/ Symposium/ Debate/ Workshop	Academic Bursars (Ex-Officio) Dr. Shreekanta Dash Sri K M Subhasish Jena Sri Ansuman Pradhan Dr. Sasmita Das

47	Boys Common Room , Girls Common Room	Vice-President Associate Vice-President Associate	Sri Joginath Mallick Sri Chinmaya Chirasundar Das Miss Bishnupriya Pradhan Mrs. Saraswati Deuri
48	Prof. I/C Tabulation a.+2 Arts (I/II Yrs) b.+2 Science (I/II Yrs) c.+2 Commerce (I/II Yrs) d.+3 Arts (I/II/III Yrs) e.+3 Science (I/II/III Yrs) f.+3 Commerce (I/II/III Yrs) g. P.G (I/II Yrs)		Dr. Lina Rani Pradhan Mrs. Jaiminee Samal Mrs. Sudipa Parida Mrs. Nibadita Patri Mrs. Debasmita Rout Miss Tofa Patra
49	HIMS Portal	Co-ordinator Help Desk	Dr. Manoranjan Samal Sri Subrat Kumar Prusty
50	Prof. I/C Affiliation, Concurrence & Recognition		Administrative Bursars Head Clerk
51	Prof. I/C College Canteen	Associate	Sri Chinmaya Chirasundar Das Sri Rabinarayan pradhan
52	Prof. I/C Cleanliness of College Campus & Sanitation	Associates	Capt. Gurubari sahu Sri Ganesh Chandra Rana Sri Manoranjan Mishra Mrs. Jyotirmayee Padhi Dr. Abhimanyu Rana
53	Scout Guide Ranger & Rover		Mrs. Debasmita Rout Sri Bhupati Bhusan Pradhan
54	Proctorial Committee	Chief Proctor Associates	Co-ordinator IQAC Dr. Saroj Kumar Sahu Capt. Gurubari Sahoo Dr. Lina Rani Pradhan Mrs. Jaiminee Samal
55	Prof. I/C Alumni Association		Dr. Sailendra Chandra Deo Dr. Nirakar Prasad Samantray Sri Bhupati Bhusan Pradhan

Memo No. 172 /Dt. 03.07.2025

1. The list of members of staff may or may not be as per seniority
2. Super seeding all previous orders regarding Co-curricular Activities, This office order shall come into force w.e.f. 04-07-2025.
3. Members of the staff are request to hand over and take over the charges from their counterparts with immediate effect.

Principal  
Banki College (Autonomous), Banki

BANKI-754008

Copy to Staff Common Room/ All Departments / HC / Accounts Section / Library /  
Official Watsapp Group/ Guard file for record/ all concern for information

Principal  
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